## Northern California DeMolay

Advisor Job Description Supplement

## **MASONIC RELATIONS ADVISOR**

Another of the key positions on the Advisory Council is that of the Masonic Relations Advisor. Please remember, these are tips only and if you chapter has a system set up that is working well for you, don't change it unless you see some benefit into tweaking your current procedures.

**MASONIC RELATIONS ADVISOR:** Here are miscellaneous thoughts on the various duties associated with the position of **Masonic Relations......** 

- \*\*\* The Masonic Relations Advisor should insure that all Masonic groups in the area covered by the chapter are fully aware of the existence of the chapter and the names of the key leaders, both youth and adult.
- \*\*\* If your Sponsoring Body has a printed or on-line monthly trestleboard, try to see that DeMolay is represented in each issue. You can promote activities, upcoming events, and other thoughts to insure that the members of the Sponsoring Body are fully aware of the activities of the chapter.
- \*\*\* Try to be pro-active with the Sponsoring Body by offering the assistance of the chapter in their activities such as:
  - a. Ask to see if the chapter can assist the Masonic body with any type of charity and/or community service project.
  - b. Is there anything that DeMolay can do to assist with your meeting location, such as cutting the lawn, cleaning the building, assisting with any painting projects, etc.
  - c. Does the Masonic body need assistance with other Masonic projects?
  - \*\*\* Is there a possibility of attending a meeting of the Sponsoring Body to present some type of DeMolay program such as the Ceremony of Light, Flower Talk, a degree, etc? (It would be important that whatever you present be done in a First Class manner)

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- \*\*\* It could be helpful for both Freemasonry and DeMolay if every chapter held an occasional educational program to explain Masonry to the members of DeMolay.
- \*\*\* If the Sponsoring body cannot host the chapter at an event to present a program, you could invite the Masons to attend a meeting of your chapter. Obviously, if you have a group of Masons attend your meeting, you'll want to insure that your meeting is well organized and executed.
- \*\*\* A great idea is to hold a Masonic Appreciation Night where you could present 50, 60, 70 year pins, present the Flower Talk or the Ceremony of Light, etc.
- \*\*\* Since there is no automatic method to recognize Senior DeMolays for receiving 50, 60 or 70 year service lapel pins, you ought to try to determine who is eligible for recognition by a service pin and certificate and present those pins on a regular basis.
- \*\*\* In order to provide maximum communications between the DeMolay Chapter and its Sponsoring Body, the Masonic Relations Advisor could attend the regular meetings of the Sponsoring Body and report on behalf of the DeMolay Chapter. This is normally the function of the Advisory Council Chairman but if he is not available, the Masonic Relations Advisor could fulfill this responsibility.
- \*\*\* Insure that all Masonic organizations in your area have a copy of your current Term Plan and other details on "what's happening" with DeMolay.
- \*\*\* Insure that the presiding officers for all Masonic groups are invited to your major activities such as the Installation of Officers, dinners, etc. Be sure to send a letter or printed invitation and not rely on just a casual invitation.
- \*\*\* If your Masonic building has a literature rack, make certain that it contains updated DeMolay materials such as applications, marketing brochures, flyers, etc.
- \*\*\* Think about creating an award for the "Mason of the Term" or some other way to recognize the support from your Sponsoring Body.
- \*\*\* **OTHER IDEAS?** If you have other ideas or suggestions, please forward them so this document can be updated and kept current.

**ADVISOR'S ROLE:** The role of the Masonic Relations Advisor will vary from Chapter-to-Chapter. In any case, it is hoped that the Advisor will assume the role of "Advisor" and work with the young men involved to teach, inform and mentor them so they are doing the work with the Advisor's support.